

# IRG #43 Logistics Information

Logistic details for ISO/IEC JTC1/SC2/WG2/IRG Meeting #43 in San José, California, USA

2014-11-17 through 2014-11-21

## Hosts & Location

The IRG #43 hosts are Adobe Systems Incorporated and The Unicode Consortium, and will be held at the headquarters of the former, specifically in the East Tower:

Adobe Systems Incorporated  
321 Park Avenue  
San Jose, CA 95110-2704  
USA

## On-site Contact Person

Dr. Ken Lunde  
Adobe Systems Incorporated  
Mailstop E09  
345 Park Avenue  
San Jose, CA 95110-2704  
USA  
+1-408-536-3866 (office)  
+1-408-515-2618 (mobile)  
lunde@adobe.com

## Meeting Specifics

The IRG #43 meeting will take place in the Park conference room on the first floor of the Adobe East Tower. This is the largest on-site conference room at Adobe's headquarters, and includes two large screens. Telephone numbers for the Park conference room are +1-408-536-8011 (phone) and +1-408-536-8311 (Polycom).

Lunch will be at the Adobe cafeteria at participants' expense. There are also many excellent restaurants within walking distance of Adobe, which delegates may choose instead of the on-site offerings. A listing of recommended restaurants will be prepared.

Afternoon refreshments will be provided.

The official IRG #43 dinner, hosted by Adobe, will be held on the evening of 2014-11-19 (Wednesday) at a restaurant within walking distance of Adobe. Details, along with signup sheets, will be provided on the first day of IRG #43.

## Registration

Please send your name (in Latin and native script), title, and affiliation to the host ([lunde@adobe.com](mailto:lunde@adobe.com)) and the IRG Rapporteur ([csluqin@comp.polyu.edu.hk](mailto:csluqin@comp.polyu.edu.hk)), being sure to indicate whether you are the HOD (*Head of Delegation*) for your national body. Your email address will be used as your username for access to Adobe's Guest WiFi Network, and a password will be sent to you that will last for the duration of the meeting.

## Entry Visas

Visitors from particular countries may be required to have a valid visa, which must be obtained prior to departure. The application should be made to the USA Embassy or Consulate in the country of residence.

If a letter of invitation is required, please contact Ken Lunde at Adobe, details above. A letter will be sent to you upon receipt of the following information:

- Delegate of ISO/IEC JTC1/SC2/WG2/IRG Meeting #43
- Full name (please specify male or female)
- National body and affiliation
- Date of birth
- Passport number

## Hotel Accommodations & Location Map

All of the hotels listed below are within walking distance from Adobe, and all have an Adobe corporate rate that also applies to guests of Adobe, so delegates are encouraged to request the Adobe corporate rate when reservations are made:

The Fairmont San Jose Hotel  
170 South Market Street  
San Jose, CA 95113  
USA  
+1-408-998-1900  
1-866-540-4493 (toll-free within USA)  
<http://www.fairmont.com/san-jose/sanjose@fairmont.com>

The DeAnza Hotel  
233 West Santa Clara Street  
San Jose, CA 95113  
USA  
+1-408-286-1000  
1-800-843-3700 (toll-free within USA)  
<http://www.hoteldeanza.com/reservations@hoteldeanza.com>

Hilton San Jose  
300 Almaden Boulevard  
San Jose, CA 95110  
USA  
+1-408-287-2100  
1-800-HILTONS (toll-free within USA)  
<http://www.hilton.com/>

Four Points by Sheraton  
211 South First Street  
San Jose, CA 95113  
USA  
+1-408-282-8800  
[info@fourpointssanjosedowntown.com](mailto:info@fourpointssanjosedowntown.com)  
<http://www.fourpointssanjosedowntown.com/>

San Jose Marriott  
301 South Market Street  
San Jose, CA 95113  
USA  
+1-408-280-1300  
1-800-314-0928 (toll-free within USA)  
<http://www.sanjosemarriott.com/>

The Sainte Claire  
302 South Market Street  
San Jose, CA 95113  
USA  
+1-408-295-2000  
<http://www.thesainteclair.com/>  
[sales@thesainteclair.com](mailto:sales@thesainteclair.com)



All major rental companies have offices at SFO and SJC. SJC is the closest airport to Adobe and downtown San Jose. Cab fare is approximately \$20 one way.