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ISO/IEC JTC1/SC2/WG2    IRG N 1665

Date: 2010-03-14

Source:	Lu Qin, IRG Rapporteur
Title:	1 <sup>st</sup> Call for IRG#34 meeting to be held in Nagaoka, Japan
Status :	Tentative
Actions required	Travel arrangement, review and feedback of agenda items
Distribution:	
Medium :	IRG Members and Ideographic Experts Electronic

Dear IRG Members and Experts,

According to the resolution IRG M33.1 approved by IRG#33 in Danang, Vietnam, the 34th meeting of the Ideographic Rapporteur Group (IRG) will be held in Nagaoka, Japan from 2010-06-21 to 2010-06-25.

**Location:**

Multimedia System Center  
Nagaoka University of Technology  
1603-1 Kamitomioka, Nagaoka  
Niigata 940-2188, Japan, Tel: +81-258-46-6000

**Date/Time:**

IRG #34 will start on Monday, June 21, 2010 at 10am<sup>1</sup> and conclude on Friday, 25 for the formal meeting.

**IRG members are requested to review the tentative agenda and send comment to IRG Rapporteur anytime before Monday 7, June, 2010.**

Lu Qin

IRG Rapporteur

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Email: csluqin@comp.polyu.edu.hk

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<sup>1</sup> All status reports should be submitted to the IRG Rapporteur by Hong Kong time 9:00am on 16 June, 2010(the Wed before the meeting commencement) to guarantee distribution and presentation for the morning session on the 1<sup>st</sup> day of the meeting.

## **Tentative Agenda**

1. Opening speech by host
2. Administrative Items
  - 2.1. Roll call
  - 2.2. Approval of agenda items
  - 2.3. Assignment of meeting secretary and drafting group, other duties
    - Meeting secretary ( to take note )
    - Drafting group leader and members
    - Name card Collector & Address Book Revise
      - Participant List,
      - eMailling List
3. Review of follow up actions:
  - Review of resolutions and action items defined by IRG#33.
  - Report of WG2 #56 resolutions related to IRG work
4. Members activity reports(Please submit report by **16 June, 2010** to guarantee distribution):
  - Standardization and implementation
  - Working report of member's Chief Editor
5. Discussion and work items in IRG #34
  - 5.1 CJK Multicolumn Review
  - 5.2 CJK\_E work
  - 5.3 Old Hanzi Interest Group
  - 5.4 Annex S revision(if any)
  - 5.5 CJK-B Source Visual Reference
  - 5.6 IRG Principles and Procedures
6. IRG Work Planning and Future Meetings
7. Editorial/Ad hoc group Meetings
  - 7.1 IRG Standing Document Series
  - 7.2 CJK Multicolumn Review
  - 7.3 CJK E work
  - 7.4 Old Hanzi
  - 7.5 IRG Principles and Procedures
8. Other Business
9. Closing : Approve Resolutions

**LOGISTICS**  
**ISO/IEC JTC1/SC2/WG2/IRG Meeting # 34**  
**Summary**

(Official website: <http://gii.nagaokaut.ac.jp/irg34/> )

Please see IRGN 1635 for details:

**MEETING LOCATION**

Multimedia System Center, See Map: <http://gii.nagaokaut.ac.jp/irg34/images/campusmap.gif>  
Nagaoka University of Technology  
(長岡技術科学大学, <http://www.nagaokaut.ac.jp/e/index.html> )  
1603-1 Kamitomiokamachi, Nagaoka Niigata 940-2188 JAPAN

**PASSPORT, VISA and VACCINATION**

It is advised that you should check regulations regarding passport, visa and vaccination to come to Japan with your travel agency and/or Japanese embassies/consulates. If you need a visa, you should note how long you need to obtain one. If you need any document such as an invitation letter, please contact the host as soon as possible.

**HOST CONTACT**

Visa Support:

Ms. Toshiko Kimura

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IPSJ/ITSCJ

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Logistics, Hotel( See IRGN 1635 for details), Meeting Information:

Mr. Satoshi Yamamoto

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... anything else:

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