

Information Technology Standards Commission of Japan

ITSCJ

Information Processing Society of Japan

Room 308-3, Kikai Shinko Kaikan Building, 3-5-8 Shiba-koen, Minato-ku, Tokyo 105-0011, JAPAN

TEL : +81 3 3431 2808

FAX : +81 3 3431 6493

<http://www.itscj.ipsj.or.jp>

IRG N1937

Information for the Meeting of ISO/IEC JTC 1/SC 2/IRG #41, 2013-11-18/22, Tokyo, Japan

1. HOST ORGANIZATION

Information Processing Society of Japan / Information Technology Standards Commission of Japan (IPSJ/ITSCJ)
(on behalf of JISC)

2. HOST CONTACT

Ms. Toshiko Kimura
IPSJ/ITSCJ
Room 308-3, Kikai-Shinko Kaikan
3-5-8, Shiba-koen, Minato-ku
Tokyo 105-0011, Japan

TEL: + 81 3 3431 2808
FAX: + 81 3 3431 6493
E-mail: kimura@itscj.ipsj.or.jp

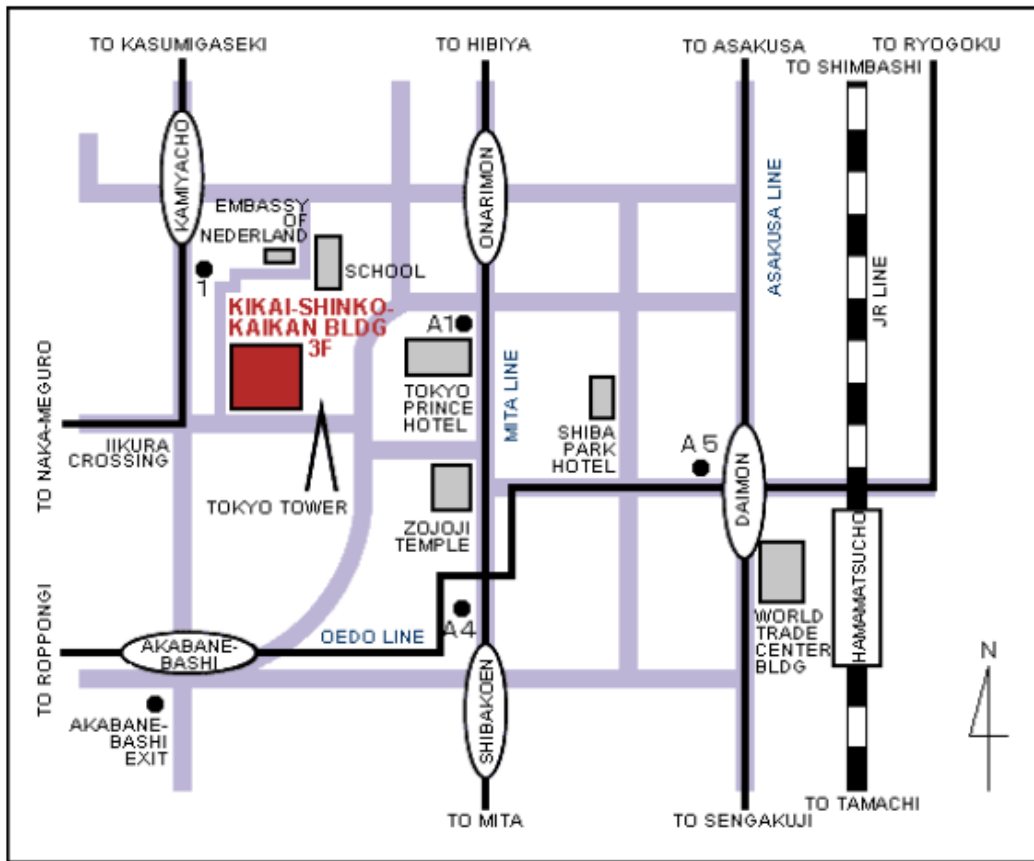
3. MEETING PLACE

Room #: Seminar 1 (研修 1 号室)
Basement 3 floor, Kikai-Shinko Kaikan
3-5-8, Shiba-koen, Minato-ku
Tokyo 105-0011, Japan



Kikai-Shinko Kaikan (機械振興会館)

"Kikai-Shinko Kaikan" is located within walking distance from any of the following train stations. It is just in front of "Tokyo Tower". Please see the map below.



- 6-minute walk from Kamiyacho Station, Tokyo Metro Hibiya Line, Exit No. 1
- 8-minute walk from Onarimon Station, Toei Mita Line, Exit No. A1
- 10-minute walk from Akabanebashi Station, Toei Oedo Line, Akabanebashi Exit
- 10-minute walk from Daimon Station, Toei Asakusa Line/Oedo Line, Exit No. A5
- 15-minute walk from Hamamatsuchō Station, JR line

Please see the transportation guide at <http://www.jspmi.or.jp/english/about/access.html> for more details.

Subway Route map is available at http://www.tokyometro.jp/station/common/pdf/rosen_eng.pdf

4. HOTEL INFORMATION

Hotels around the meeting place are listed in Attachment. The recommended hotel is Shiba Park Hotel on the top.

5. TRANSPORTATION (From Narita Airport to Shiba Park Hotel)

a) Airport Limousine bus

The Airport Limousine Company runs several shuttle buses each day between the hotel and Narita Airport. The fare is 3,000yen. See: <http://www.limousinebus.co.jp/en/>

b) JR Narita Express

Japan Railway Narita Express service is also available from the airport to Tokyo station. The fare is 2,940Yen per person. See: <http://www.jreast.co.jp/e/nex/index.html> Ticket can be purchased at Japan Railway ticketing counter located on the basement floor of the airport. Taxi fare from Tokyo station to Shiba Park Hotel is approximately 1,500 Yen.

6. PASSPORT, VISA and VACCINATION

Participants are advised to check regulations regarding passport, visa and vaccination and particularly regarding length of notice for obtaining a visa, if required, with their travel agency. If you need any documents for acquisition of visa, please contact the host (kimura@itscj.ipsj.or.jp) immediately.

(end of documents)

List of Hotels around Kikai-Shinko-Kaikan

Name of Hotel	Address & Tel. No. & Fax No.	Website
Shiba Park Hotel	Shiba-koen, 1-5-10, Minato-ku, Tokyo, 105 Japan TEL : +81-3-3433-4141 FAX : +81-3-3473-4142	http://www.shibaparkhotel.com/en/
Tokyo Prince Hotel	3-3-1, Shiba-koen Minato-ku, Tokyo 105-8506 TEL.+81 3-3432-1111 FAX.+81 3-3434-5551	http://www.princehotels.com/en/tokyo/
The Prince Park Tower Tokyo	4-8-1, Shiba-koen Minato-ku, Tokyo 105-8563 TEL.+81 3-5400-1111	http://www.princehotels.com/en/parktower/
Atagoyama Tokyu Inn	1-6-6, Atago, Minato-ku Tokyo 105-0002 TEL.+81 3-3431-0109 FAX.+81 3-3431-0434	http://www.tokyuhotelsjapan.com/en/TI/TI_ATAGO/index.html
Shiba Daimon Hotel	2-3-6 Shiba-koen Minato-ku, Tokyo 03-3431-3716 03-3434-5177	http://www.shibadaimonhotel.co.jp/e/
Tokyo Grand Hotel	2-5-3, Shiba, Minato-ku Tokyo TEL.+81 3-3456-2222 FAX.+81 3-3454-1022	http://www.tokyogrand.gr.jp/eng/index.html
Hotel Comsoleil Shiba	2-3-4 Shibakouen, Minato-ku, Tokyo TEL.03-5777-7722 FAX.03-5777-7723	http://www.richmondhotel.jp/en/shiba/index.php?lang=en

All of the above hotels are within walking distance from the meeting place.