

IRG N2035

Korea JTC1/SC2 K2259_1

ISO/IEC JTC 1/SC 2/WG 2/IRG Meeting No. 44

15 ~ 19 June, 2015, Seoul, Republic of Korea

KATS would like to extend a warm welcome to all delegates and guests to the meeting of ISO/IEC JTC 1/SC 2/WG 2/IRG in Seoul, Rep. of Korea.

1. Meeting Location

AZALEA, 2F

SEOUL GARDEN HOTEL

169-1, Dohwa-dong, Mapo-gu, Seoul

Direct : +82-2-710-7254~6

Fax : +82-2-710-7257

URL: <http://www.seoulgarden.co.kr>

2. Social Event

Delegates and accompanying persons are kindly invited to attend the social events, free of charge

◆ Banquet

- Date: June 16(Tue), 2015

- Venue: LILY Hall, 2F.

- Time: 17:00-21:00

(If you have any food allergies, please indicate it in your registration form.)

3. Registration

Delegates are kindly requested to complete the Registration form(ANNEX 1) and return it to the meeting host, Ms. Yeon Beom Lee(jungbo509@korea.kr) no later than **May 30, 2015**.

A confirmation will be sent by e-mail to the participants as soon as received.

➤ Registration Desk

Registration desk for the meeting will be located nearby meeting room of **SEOUL GARDEN HOTEL** and will be opened at 8:40 AM on Monday 15 May 2015, the first day of the meeting.

➤ Badges

Delegates and accompanying persons will receive a badge saying their name and country. All participants are requested to wear their badges during the meeting.

5. Accommodation (SEOUL GARDEN HOTEL)

Special room rate has been arranged with SEOUL GARDEN HOTEL to accommodate delegates and their accompanying persons.

ROOM RATE

ROOM TYPE	Special rate (KRW) including breakfast
Double Room, Twin Room	162,800 KRW

Please *directly send* the reservation form (Annex I) to SEOUL GARDEN HOTEL via the following fax or e-mail.

Mr. Yoo Seong Tae

Tel : +82 10 7204 1400

Fax : +82 2 710 7230

E-mail : ystae@seoulgarden.co.kr

Please keep in mind that the Korean National Body will not bear any financial responsibility in your stay and accommodation.

General information

1. How to access SEOUL GARDEN HOTEL (meeting venue) from Incheon Int'l Airport

Seoul Garden hotel is located in Seoul. For detailed information about transportation between hotel and airport, please visit following sites:

<http://www.airport.kr/airport/traffic/bus/busList.iiia?flag=E>

Especially the limousine information is described below.

From Incheon Airport to Seoul Garden Hotel and vice versa:



※ AIRPORT LIMOUSINE BUS

- BUS NUMBER : 6015
- TIME : EVERY 10~20 MIN. (04:55~20:50)
- FARE : 10,000WON / PERSON
- It takes an hour from hotel to Incheon Airport.
- It is possible to purchase the bus ticket at the Bell desk.
- Bus stop is at the opposite side of the hotel.



※ KAL LIMOUSINE BUS

- FARE : 16,000WON / PERSON
- TIME : 05:27 ~ 19:05
- It takes an hour from hotel to the Incheon Airport.
- Bus stop is at the opposite side of the hotel.
- The KAL LIMOUSINE BUS ticket could be used only in the KAL LIMOUSINE BUS.

2. VISA

Delegates are advised to check regulations regarding VISA. Related information can be obtained from the nearest Korean Embassy or Consulate as well as the following website:

<http://www.mofat.go.kr/>

If you need an invitational letter for visa, please complete additional necessary information in registration form and send the following information by e-mail (jungbo509@korea.kr) with delegation notification letter written by your national body.

- Name
- Nationality
- Male or Female
- Date of birth (dd-mm-yyyy)
- Passport No. & Date of Expiry (dd-mm-yyyy)
- Company / Organization
- Your Designation / Title
- Address
- Tel/Fax
- E-mail

3. Weather

Seoul in June is early summer season. The average temperature is 20~25°C

4. Currency and Credit Cards

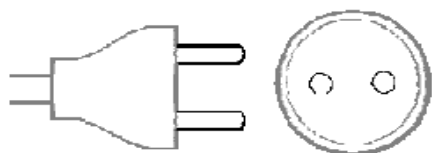
The unit of Korean currency is *Won*. Coin denominations are 1 *won*, 5 *won*, 10 *won*, 50 *won*, 100 *won*, 500 *won*. Bank notes are 1,000 *won*, 5,000 *won*, 10,000 *won* and 50,000 *won*. Bank checks are circulated in denominations of 100,000 *won* and over.

Foreign currency and traveller's check can be converted into Korean won at foreign exchange banks and other authorized money exchanges. The exchange rate is subject to market fluctuations. One U.S dollar was equivalent to about 1,097 won as of January 2015.

Credit cards, including VISA, American Express, Diner's Club, Master Card and JCB, are accepted at major hotels, department stores, and restaurants.

5. Electricity

The standard voltage in the Korea is **220 volts AC , 60 Hz** with a **round two-pin plug** (same as in Germany or France). Always check the power supply before using your equipment.



6. Sightseeing

For any information on sightseeing of Korea, please visit the following homepage.

Korea Tourism Organization: <http://www.visitkorea.or.kr/intro.html>

Seoul city: <http://english.seoul.go.kr/>

36 Hours in Seoul (Travel Information): <http://travel.nytimes.com/2010/11/14/travel/14seoul-hours.html>

Interactive Seoul Map: <http://gis.seoul.go.kr/SeoulGis/EnglishMap.html>

Insadong (Traditional Korea): <http://en.wikipedia.org/wiki/Insadong>

Visit Seoul - Seoul information: <http://www.visitseoul.net/>

Art Museums at Seoul: http://en.wikipedia.org/wiki/List_of_museums_in_Seoul

Seoul Attractions - Seoul City Guide:

<http://www.wordtravels.com/Cities/South+Korea/Seoul/Attractions>

Useful Links

Inchon International Airport: <http://www.airport.or.kr/Eng/home.jsp>

KOREAN Airline: <http://www.koreanair.com/>

Seoul Metro: <http://www.seoulmetro.co.kr/eng/>

Metro Map: <http://www.seoulsubway.co.kr/station/eng/linemap.action>

ANNEX I

REGISTRATION FORM

ISO/IEC JTC 2/WG 2/IRG Meeting

June 15(Mon) ~ 19(Fri) 2015, Seoul

Delegates attending the meeting are requested to complete this form and send it to the following address by e-mail no later than **30 May 2015**

To: Ms. Yeon Beom Lee(jungbo509@korea.kr),

Participant Information			
Title	Professor <input type="checkbox"/>	Dr. <input type="checkbox"/>	Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>
First Name		Last Name	
Email address		Telephone No.	
Country		Fax No.	
Organization			
Office Address			
Representative	National body <input type="checkbox"/>	TC/SC Officer <input type="checkbox"/>	Liaison <input type="checkbox"/>
Wish to attend	WG 2/IRG Meeting <input type="checkbox"/> Social event <input type="checkbox"/> (No. of participant:)		
Accommodation Information			
Hotel Name:	SEOUL GARDEN HOTEL: <input type="checkbox"/> Others: <input type="checkbox"/> (Name of hotel: _____)		
Arrival Date:		Departure Date:	
Special Requirements (if any, for example, visa):			

ANNEX II

HOTEL RESERVATION FORM

- ISO/IEC JTC 1/SC 2/WG 2/IRG Meeting –
15 ~ 19 June, 2015, Seoul, Republic of Korea

Please directly send the reservation form (Annex II) to SEOUL GARDEN HOTEL via the following fax or e-mail no later than 30 May 2015.

: Fax +82-2-710-7230 E-Mail ystae@seoulgarden.co.kr
(After that date, SEOUL GARDEN HOTEL will not be able to guarantee availability,
and reservations will be made upon room and rate availability.)

PLEASE COMPLETE IN CAPITAL LETTERS

First Name		Family name	
Address			
Company		E-mail	
Tel		Fax	
Check in Date & Time		Check out Date & Time	

Card Type		Card Hold's Name	
Card No.			
Exp. Date	(mm/yy)		

Room Requirement

Executive Room	Double <input type="checkbox"/>	KRW 162,800 (Including breakfast)
Executive Room	Twin <input type="checkbox"/>	KRW 162,800 (Including breakfast)

Our check in time is 2 pm. Guests arriving before 2 pm will be accommodated as rooms become available. Check out time is 12 pm and our porters will arrange to hold luggage for those guests leaving the hotel later in the day. All reservations must be guaranteed by the individual delegates for late arrival by either credit card or one night room rate as a deposit. **The rooms can be cancelled up to 48 hrs before arrival.** After this time a cancellation charge will be added.