Universal Multiple-Octet Coded Character Set	
UCS	

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Abstract
All IRG working draft reviews have been and are continuously carried on by means of the IRG Review Online Tool. The Tool's current link is https://hc.jsecs.org/irg/ws2017/app/ (by 2019-10). This document describes authorizations and procedures of online review which will be followed by IRG from now on.

User Authorizations
All the online data such as characters' glyphs, sources, radicals and other attributes are open to the public with the IRG Review Online Tool, but only authorized users are permitted to operate the Tool on line.
Every IRG member or authorized experts have their own accounts and passwords which permit them to review and comment IRG Wording Drafts on line, and upload IRG approved data (such as images of character evidence) during review periods.
Additionally, the IRG Convenor and the IRG Chief Editor are permitted to edit all the online data with their own accounts at any time.
The authorized Tool Manager is permitted to edit all the online data by instructions from the IRG Convenor or the IRG Chief Editor at any time.

Online Reviews
The online reviews are carried on between 2 adjacent IRG meetings, the review periods are set by the former of the 2 meetings.
Review Period Stage 1: IRG members and authorized editors review IRG Working drafts and comment them on line by the deadline of this stage which is set in previous IRG meeting. Commenting on line after this stage is not permitted.
Review Period Stage 2: IRG members and authorized editors respond comments on line by the deadline of this stage which is set in previous meeting. Responding on line after this stage is not permitted.
Note: When uploading images for character evidences or explanations, the black and white and context only images are preferred rather than colorful whole pages with unnecessary information, in order to minimize data size.

Comment Discussions and Online data updates
The online comments and responses are discussed during IRG meetings. Generally, comments on character evidences, unifications /dis-unifications and radicals are discussed during meetings, other commented character attributes are checked and corrected (if needed) by the IRG Chief

Editor after meetings.
The IRG Chief Editor shall compile online data according to IRG meeting decisions and release them on line with the Tool before the starting date of next review period.

Documentations
For easy documentation of IRG, the online data shall be output in PDF format by the IRG Chief Editor before online review period (new version of IRG Working Draft) and after Review Stage 2 but no later than the following IRG meeting (consolidated comments and responses).

End.